

## **Terms of Reference for the evaluation of the Core Support Grant to Transparency International in Bosnia and Herzegovina**

**Association for the Fight against Corruption "Transparency International" in Bosnia and Herzegovina  
Reg. No. UP08-07-1-616/11, Ministry of justice Bosnia and Herzegovina, Sarajevo**

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## 1. Background

Corruption presents a comprehensive challenge to Bosnia and Herzegovina (BiH). Its complex legal and regulatory frameworks create opportunities for corruption. Further, despite political figures and agencies increasingly voicing their concerns over the dangers presented by corruption, there has been limited activity or political will to combat the issue directly. According to Transparency International Corruption Perception Index 2021, BiH is placed at 110th position, out of 180 countries, with a score of 35 on a scale of 0 to 100, which showed a decline compared to the results of CPI 2020.

The devastating consequences of corruption can be detected in almost all aspects of social and economic development. The particular problem is the dominant presence of political corruption which is manifested through the effective capturing of key institutions (judiciary, public administration, independent regulators, and law enforcement agencies) by the specific interests of a narrow group of political elites. Deep-rooted weaknesses and issues in the functioning of institutions, based on very fragile and unstable grounds, result in wide spread corruption. A great difference between normative and actual or statutory rules and the practice shows that the genuine political will to establish functional system of integrity and the rule of law does not exist as such. The complexity of the corruption problem lies also in the fact that without progress on its elimination it is not possible to make powerful strides in the implementation of any reform process.

## 2. Objective of the Core Activities

Swedish Embassy in Sarajevo, through SIDA, decided to award a grant to be used exclusively for the implementation of the Core Activities of Transparency International in Bosnia and Herzegovina during the period from April 1, 2019, to March 31, 2023, described in the strategic documents of TI BiH.

The overall objectives of the Core Activities of Transparency International in BiH are:

- Establishing strong and productive cooperation with citizens and institutions, with additional focus on agents of change identified within institutions;
- The adoption and monitoring of the introduction and enforcement of anticorruption standards and policies at all levels of government in the country, and the fight for social justice; and
- Enhancing the capacities and image of Transparency International in BiH and improving the organization's position in the global network

In order to address the roots of the problem of corruption, TI BiH approach in general is designed as a multilevel and multisectoral action, targeted at different segments of society, but also combining higher-level advocacy for long-term reforms that would establish a stronger and more independent

system, with providing specific aid to citizens and empowering them to report corruption and engage in anti-corruption activities.

The Core Support Grant is implemented by Transparency International in BiH. The total budget of the Core Support Grant is 10.000.000 SEK for four years of implementation (April 1, 2019 – March 31, 2022)

### 3. Evaluation Purpose

The Core Support Grant has been implemented for 48 months (April 1, 2019 – March 31, 2023). This end of project evaluation focuses on the entire implementation period. The purpose of the final project evaluation is to assess the overall project's relevance, quality of performance, management, and achieved results/outcomes.

### 4. Evaluation Questions

The following evaluation criteria should be considered

- **Effectiveness:** Has the project achieved its objectives and its planned results and to what extent? Which are the main reasons identified to have affected the success and the deviations from the project plan? How well has the project implementation been following the agreed plans for activities, reporting, and dialogue? What has been the level of preparedness and response from project partners to fulfill their expected roles in the implementation? Has the communication flow in the project been sufficient to support a smooth implementation?
- **Relevance:** To what extent was the intervention relevant to the BiH's process of EU integration? Is the intervention relevant to the country's Reform Agenda?
- **Impact:** What are the overall effects of the intervention, intended and unintended, long-term and short-term, positive and negative? To what extent has the project enhanced the stronger participation of civil society in anti-corruption efforts? Is there a specific approach identified for the Swedish program that can be followed also in the future?
- **Continuation of support:** How relevant would be a continuation of the intervention? What are the recommendations for Sweden in supporting TI BiH?

Also, the Evaluator is expected to identify major findings related to lessons that can be learned from the action and which best practices, if any, can be identified and used in future work.

## 5. Approach and Method

### Evaluation tasks

The evaluator will be responsible for conducting the evaluation and will be the principal contact with TI BiH. He/she will also be responsible for the writing of the final assessment report with an executive summary, major findings and conclusions, a description of the evaluation methodology, and specific program recommendations.

#### ***Task 1: Desk Review and Planning***

This review shall include reading all relevant background materials (the evaluator should read the background documentation before starting the fieldwork in BiH).

Using the information gained from the desk review together with the information provided in this ToR, the evaluator will develop a plan for conducting the fieldwork. The plan will be presented, discussed, and agreed upon with TI BiH.

#### ***Task 2: Conduct a Field Evaluation***

The evaluator will meet with TI BiH and the Embassy of Sweden in Sarajevo at the beginning of the field work as well as during the field work at least once to report on how work is developing.

Besides the project evaluations, the evaluator will carry out interviews with different relevant stakeholders in BiH in order to get through information about the Core Support Grant.

#### ***Task 3: Debriefings***

At the end of the field work, a debriefing meeting will be held with TI BiH and the Embassy of Sweden in order for the evaluator to present its preliminary findings and recommendations.

The draft evaluation report shall be presented to the Embassy of Sweden and TI BiH for their comments which should be incorporated in the Final Evaluation Report.

#### ***Task 4: Finalization of the Report***

The final evaluation report will include, at minimum, an executive summary; major findings and conclusions; a description of the evaluation methodology; the overall impact of the project efforts; and specific program recommendations.

## 6. Time Schedule, Reporting and Communication

The following deliverables/outputs will be submitted to the TI BiH:

Task	Indicative timeline	Deliverables
<b>Task 1: Desk Review and Planning</b>	January 31, 2023	<b>Develop a Written Fieldwork Plan</b>
<b>Task 2: Conduct a Field Evaluation</b>	February 28, 2023	<b>Draft Evaluation Report</b>
<b>Task 3: Debriefings</b>	March 10, 2023	<b>Presentation of the draft evaluation report to TI BiH and the Embassy of Sweden</b>
<b>Task 4: Conducting the Final Evaluation Report</b>	March 31, 2023	<b>Final Evaluation Report</b>

The final evaluation report will be submitted to TI BiH and Programme Officer responsible in the Embassy of Sweden in Sarajevo in electronic format within 7 business days after receiving final written comments and/or questions from the Embassy of Sweden and TI BiH.

All deliverables must be in English.

Payment will be due after TI BiH has approved the Final evaluation report and received an invoice from the Evaluator.

## 7. Resources

The value of the bid shall not exceed the gross amount of 30.000,00 BAM. The prices shall be fixed amounts expressed in BAM and include all additional costs necessary for fulfilling the outputs of the contract, they should be expressed in amounts including all taxes and shall not be subject to change.

## 8. Evaluator's Qualification

The evaluator should meet the following criteria:

- Relevant University degree,
- At least 10 years of professional work experience including evaluation processes;

- Should be experienced in the sector or technical areas addressed by the evaluation, or have a sound knowledge of the subject to be evaluated;
- Possess core evaluation competencies;
- Relevant educational background, qualification, and training in evaluation;
- Technical knowledge and work experience related to democratic development;
- Excellent communication and writing skills in BCS and English language.

The qualifications and skills such as general and specific professional experience are eliminatory upon evaluation.

The applications will be evaluated taking into consideration the general and specific experience criteria (max 15%), previous references (max 15%), proposed methodology (max 30%), and the amount proposed in the financial bid (max 40%).

Selection of the applicants will be conducted on January 6, 2023.

## **9. Application procedure**

Applications must be sent in English and entail the following:

- Letter of intent and availability
- Copy of a degree
- CV should be presented in the EU format
- At least two references from similar assignments with complete contact information
- Brief explanation of the methodology
- Financial proposal - Expected remuneration, in the form of gross fee per day and additional costs (travel, accommodation)

The application should be delivered by January 5, 2023 at 16:00 hours, with the subject heading: "Prijava za eksternog evaluatora" by post to the following address:

**Transparency International BiH,  
Mula Mustafe Bašeskije 9/1,  
71000 Sarajevo, BiH**

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